

Location # _____

Food Service Uniform Agreement

I, _____, employee of Ports Petroleum Company, Inc. acknowledge that I have received a uniform consisting of _____ hat(s)/visor/bandana/yoga band(s), _____ apron(s), _____ name tag(s) and _____ shirt(s) in size _____.

I acknowledge that this uniform is in good condition and is the property of Ports Petroleum Company, Inc. I further understand that if I voluntarily resign or if I am dismissed from my job, I will return the uniform shirts in good condition (normal wear and tear accepted) 5 days before receiving my final paycheck.

I understand it is my responsibility to return the uniform. If I do not return the uniform upon separation from the company my signature authorizes a payroll deduction of \$28.75.

Employee Signature

Date

Manager Signature

Date

This form must be signed when the employee receives his/her uniforms and scanned to the corporate office/payroll department.